

## JOB DESCRIPTION



<b>Job Title</b>	Lead Learning Facilitator	<b>Duration</b>	Facilitator 1: Permanent Facilitator 2: Fixed term to end September 2024
<b>Division</b>	Young V&A, Learning and National Programmes	<b>Hours/FTE</b>	Full time, 36 hours per week
<b>Dept</b>	Young V&A	<b>Salary</b>	<b>£27,333- £28,941</b>
<b>Reports to</b>	Senior Producer	<b>Direct Reports</b>	None

### Context

Young V&A opened as a new museum of design and creativity for children and young people in Bethnal Green, East London, on 1 July 2023.

Drawing on our internationally renowned collections of art, design and performance, Young V&A aims to be the UK's premier national museum developed with, and for, young people – a place where you can learn, create, and debate together, and design for tomorrow.

We aim to **inspire** children and young people to be active citizens and creative change-makers in their communities; to **empower** educators to drive forward creative education in art, design, and performance from early years to secondary school; to **connect** young people with the creative ingenuity of designers, entrepreneurs, innovators and inventors, and each other, and to **influence** the sector through child-centred museum practice.

Lead Creative Facilitators work across all strands of Learning programming – schools, families, early years and with young people, leading preparation of materials and delivery of learning activity as well as supporting evaluation and reflection on impact and practice. Facilitators also take a lead in developing and maintaining spaces for learning within the Learning Centre. Facilitators collaborate with colleagues across the museum to develop inclusive facilitation and joined up experiences for young visitors and their grown-ups. They may also work with a Senior Producer within the Learning team to develop new approaches to facilitation in key programme areas. They will also support the broader development of learning and engagement programmes.

We are excited to be recruiting two Lead Creative Facilitators to join our team. One post is permanent, the other is fixed term to September 2024, to cover a maternity leave. Please state in your covering statement whether you wish to be considered for both roles or just one.

## Main Purpose of job

The Lead Creative Facilitator is an audience-focussed learning practitioner with a passion for delivering child-centred, playful and innovative creative education.

The Lead Creative Facilitator will contribute to the planning, development, delivery and evaluation of learning activity. The main responsibility will be preparation and delivery of workshops, events and projects, supporting diverse children and young people aged 0-14 years to access inclusive, compelling and relevant learning experiences, and empowering them to develop creative skills and confidence, inspired by the new museum's collection and themes.

The Lead Creative Facilitator will have experience of creative education drawn from art, design or performance disciplines. They will have a child-centred approach, working across formal and informal settings, delivering events and workshops for schools from EYFS up to KS3 and supporting teachers. They will also deliver holiday activities for children and intergenerational sessions for families and early years. Delivery of learning activity will take place in Young V&A's permanent galleries and in the Clore Learning Centre. Lead Creative Facilitators also support occasional outreach events and other activity relevant to the development of Learning and Engagement at Young V&A. In addition, Lead Creative Facilitators hold responsibility for the maintenance of learning spaces, equipment and materials, developing environments that support the growth of creative confidence and skills in our target audiences.

The post-holder will be reflective and resilient, contributing to a small dynamic learning team at Young V&A. The Lead Creative Facilitator will build relationships with colleagues across the V&A to make effective use of systems and expertise across the organisation. They will also work closely with creative professionals and with local partners to support innovation within the programme.

We welcome applications from all backgrounds. The role may suit someone who does not come from a conventional museum background but who has experience of delivering creative or cultural learning in other settings.

## Key Responsibilities

Deliver creative learning activity to children from 0 to 14 years, and the adults who support them, from primary, secondary schools, and for children, young people and families.
Work collaboratively with the YV&A Senior Learning Producers in researching, planning, and developing inclusive and creative learning content inspired by YV&A galleries.
Develop and maintain learning resources, including handling objects and equipment, ensuring safe storage and efficient management of materials across programmes. Take responsibility for the upkeep of Learning Centre studios, storerooms and support on-gallery Spaces for Learning.
Support relationships essential to learning at Young V&A, representing the team as required internally and externally, liaising with Visitor Experience, Curatorial and other departments, supporting developing content and audiences.
Work collaboratively with a variety of learning and creative practitioners, including designers, artists, casual facilitators, volunteers, event assistants and freelancer experts, taking a lead role in planning and delivering high quality learning.
Work with Senior Producers and external collaborators to conduct Risk Assessments, considering safeguarding and health & safety in advance of delivery.
Proactively support monitoring and evaluation, capturing and recording data from participants in accordance with V&A policies, to ensure quality is regularly reviewed and that future planning is underpinned by evidence.
Contribute to the growing Learning offer for Young V&A working towards the team and divisional strategies, through research and development, evaluation and reflective practice. Keep on top of latest developments in education, museum learning and the creative industries to inform planning and practice.
Manage administration and communication relevant to your area of work to ensure the smooth running of the team and the programme including working with Senior Producers to ensure activities are delivered on budget, plans are clearly communicated, and consumables costs are documented.
Diversity and Inclusion: Promote equality and diversity and accessibility in all aspects of working and grow new

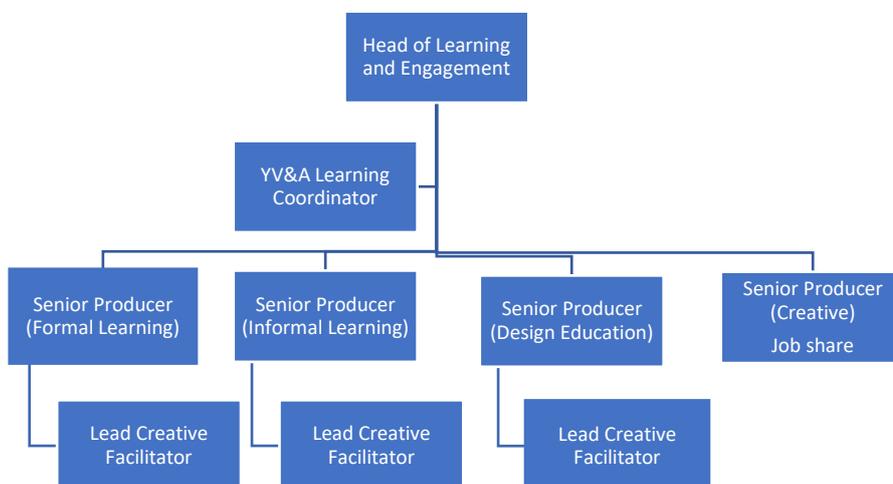
audiences.
Carry out ad hoc duties as requested to support the smooth running of the team and Young V&A

*The above job description is intended to be an outline of the duties and responsibilities for this role. This is not exhaustive, and it is likely to change over time. You may be expected to undertake other duties that are commensurate with this role*

**PERSON SPECIFICATION**

<b>Job Specific</b>	<ol style="list-style-type: none"> <li>1. Demonstrable experience of leading hands-on creative learning sessions for children and young people under the age of 14 in a cultural setting.</li> <li>2. Demonstrable recent experience of developing and delivering creative learning for children and young people relating to art, design, play and/or performance.</li> <li>3. An understanding of schools, youth settings and/or early years education.</li> <li>4. Practical creative skills relating to art, design or performance</li> </ol>
<b>Core Skills</b>	Good standard of written English (GCSE Grade C equivalent) and numerical ability to perform a range of calculations
	Experience of communicating clearly, with the ability to adapt your communication style for different groups
	The ability to use MS Office and other relevant IT systems as appropriate for the role.
	Demonstrates flexibility and the ability to manage multiple tasks
<b>Behaviours</b>	<b>Respects</b> others’ expertise, time, perspectives and contribution.
	<b>Takes responsibility</b> for delivering on actions, achieving high-standards and learning from mistakes
	<b>Open to change</b> , new ideas and suggestions; looks for opportunities for improvement and self-development
	<b>Works with others</b> outside their own department in a collaborative, understanding, and, engaging way.
<b>Desirable</b>	<ul style="list-style-type: none"> <li>Experience of inclusive educational practice including delivery of SEND provision</li> <li>Experience of educational delivery in a museum or similar cultural education setting</li> <li>Formal teaching qualification</li> <li>Understanding of learning through play</li> </ul>

**Position in the team**



Hours: Net working hours (i.e. excluding meal breaks) are 36 per week.  
 Normal working hours are 9am-5.15pm Monday to Thursday and 9am-5pm Fridays.