

**Role Description:****Senior Producer (Learning & Young People), V&A East****Contract:** Full time, permanent**Hours:** 36 hours per week**Salary:** £39,410 - £43,000**Responsible to:** Head of Learning and Engagement, V&A East**Responsible for:** Producer (Learning), V&A East

V&A East is dedicated to creative opportunity and its power to bring change. Two free cultural destinations – V&A East Storehouse and Museum – will open up the V&A collection for all, celebrate making in all its forms and create new possibilities for everyone. Opening in east London, 2025.

V&A East Museum celebrates making and creativity's power to bring change. Created with young people and rooted in east London's heritage, V&A East Museum explores what's shaping our world with the voices leading contemporary culture. Two galleries explore why we make, alongside a major exhibition space, restaurant, shops and spaces for social gathering and events, all housed in a new building designed by world renowned architects O'Donnell and Tuomey, V&A East Museum opens in east London in 2025.

On the other side of the Queen Elizabeth Olympic Park, **V&A East Storehouse** is located in Here East (near Hackney Wick) and has been created to provide unprecedented access to the V&A collections and archives. A unique new museum experience invites visitors behind the scenes to wander amongst half a million creative works, spanning every era, discipline, and corner of the globe. Through an ever-changing programme of displays, events and workshops, V&A East Storehouse will share new discoveries and untold stories and provide new opportunities for everyone to discover and develop their own creativity. Designed by leading architects Diller Scofidio + Renfro, opening in east London in 2025.

Who is V&A East for?

V&A East is for everyone, but we're committed to delivering an offer that speaks to communities historically underserved by mainstream cultural institutions. This means we are working hard to ensure that we reach and engage under 24s, residents of Hackney, Newham, Waltham Forest and Tower Hamlets and those from global majority backgrounds.



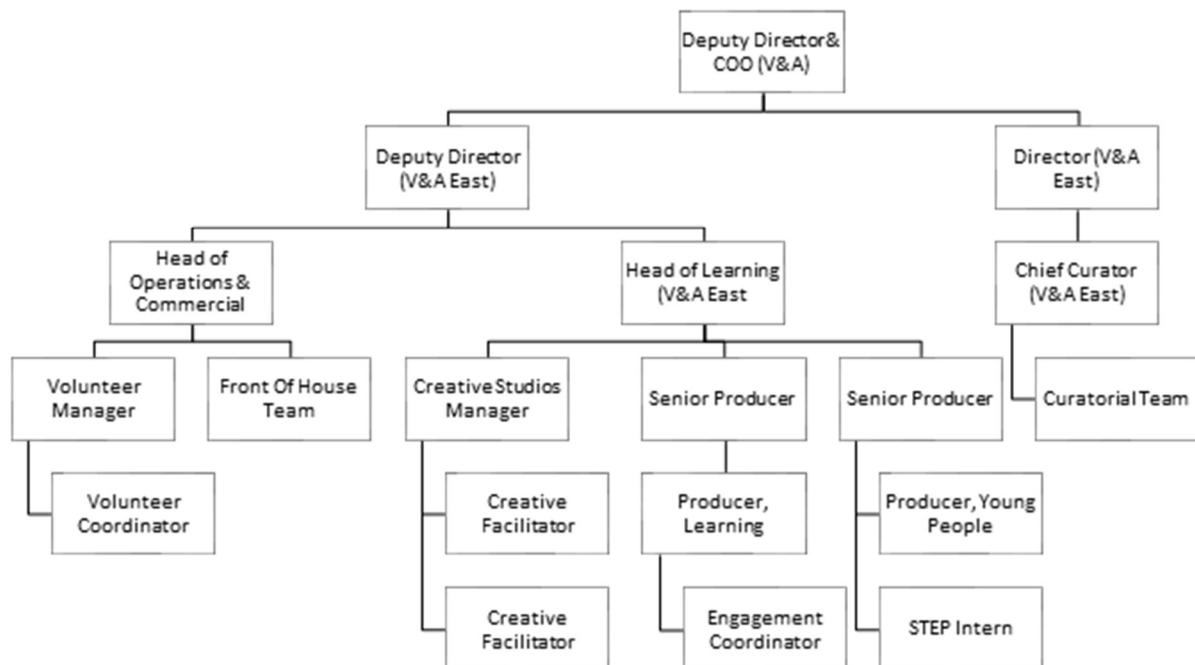
External render view of the new V&A East Museum at Stratford Waterfront, designed by O'Donnell + Tuomey. © O'Donnell + Tuomey / Ninety90, 2018



Internal render view of the new V&A East Storehouse at Here East designed by Diller, Scofidio + Renfro. © Diller, Scofidio + Renfro, 2018

Where does this role sit within the wider V&A team?

The V&A is a family of venues, made up of V&A South Kensington, Young V&A (Bethnal Green), V&A East (Queen Elizabeth Olympic Park), V&A Dundee, V&A Wedgwood Collection (Stoke-on-Trent) and V&A at Design Society, Shekou (Shenzhen, China). This role will focus entirely on V&A East, you will be based with the V&A East team currently in the Queen Elizabeth Olympic Park, with occasional work from V&A South Kensington as required.



Purpose of the Role:

This Senior Producer role is a new addition to the V&A East Learning and Engagement team who will strategically develop and deliver a holistic learning offer for young people through curriculum-relevant programmes for schools and colleges, and in informal settings, at V&A Storehouse and V&A East Museum.

With a focus on V&A East's target audience of 16-24 year olds, learning and engagement activity will build progression routes for younger and older learners to access V&A East – this will mean expanding relationships with secondary schools, sixth forms, alternative education providers, FE and HE as well as with voluntary and grass roots youth organisations in East London and beyond. The programme also works collaboratively with communities to explore the creative and educational potential of V&A East sites.

The Senior Producer will work closely with peers across V&A East to ensure a joined-up approach with community partners and curatorial programmes. They will use their expertise in creative learning to provide ground-breaking hands-on and practical events and programmes that develop creative skills and confidence in response to the V&A's incredible collections of art, design and performance.

We seek to engage new and under-represented audiences and use collaboration and consultation to understand barriers that may have traditionally excluded young and diverse participants. We balance an international profile and a national remit, with close community partnerships and networks in East London. We also work closely with other cultural and educational partners within the Queen Elizabeth Olympic Park.

The role may suit someone who does not come from a conventional museum background but who has experience of delivering practical creative learning and engagement activity in other settings. Please outline in your application your transferrable skills, experience, and knowledge. We welcome applications from all backgrounds. **We particularly welcome applications from those living in our surroundings boroughs (Hackney, Newham, Tower Hamlets and Waltham Forest) to help build our V&A East Museum and Storehouse for and by the local communities.**



Yinka Shonibare CBE RA - Hybrid Mask II
(K'PELIYE'E) 2021



T-shirt, 1970s, Uk. Museum no: T.604-
1997. © Victoria and Albert Museum



Preston Bus Station #139, 2011-2018 by Jamie
Hawkesworth, © Jamie Hawkesworth

Key responsibilities

Strategy: Develop and deliver a programme strategy for Learning and young people's programmes with the Head of Learning and Engagement, working to team targets and objectives.

Staff Management: line manage the Producer: Learning. Manage the staffing allocation of the programme in-line with museum policies, which may include recruiting and booking zero hours or contract workers to deliver activity. Line-manage occasional contractors who have been brought on for co-working programming.

Budget Management: Strategically manage the programme budget and work with the Head of Learning and Engagement to ensure activities delivered on budget. Contribute to funding bids and innovate to ensure the sustainability of Learning and Young People's programmes.

Content and Programme Development: Lead the content development of inclusive and relevant creative Learning and Young People's programmes, planning and coordinating delivery of programmes (e.g. school and college workshops, Youth Collective events, careers festivals, mentoring) Plan and manage schedules for the programme liaising with relevant colleagues to ensure deliverables are met. Prepare and support the planning and delivery of the programme, co-delivering and facilitating when required. Occasional weekend, bank holiday and evening delivery as required.

Stakeholder Management: Identify gaps in audiences and proactively develop programmes to reduce barriers to access across formal and informal settings for V&A East target audiences. Build and manage relationships to enhance programme visibility and reputation internally and externally including community partners, the Youth Collective, local government, and more.

Diversity and Inclusion: Promote equality and diversity in all aspects of working and grow new audiences.

Decision Making and Accountability: Report to the Head of Learning and Engagement and be accountable for the success of the relevant programmes.

Impact: work with the Head of Learning and Engagement to develop and implement a strategy for monitoring, evaluation and informal R&D in Learning and Young People's programmes.

Knowledge: Be up to date on relevant knowledge contexts and apply them to programme, feeding into research projects as appropriate.

We are looking for someone who:

Skills

- Has strong interpersonal skills; a team player, relates positively to audiences, external contributors and stakeholders
- Has effective written and spoken communication skills
- Is a motivating line manager who can support colleagues through a period of pressure and change
- Has a proven ability to manage a high workload and multiple priorities whilst meeting deadlines

Experience

- Has experience of producing high-quality creative programmes for young people in community settings and in schools and colleges
- Has experience of developing and delivering inclusive creative engagement activities for participants who are traditionally underrepresented in museums.
- Has up-to-date knowledge of creative practices for young people and educators in schools/college and communities and understands the social and policy contexts for work with 16-24 year olds
- Has experience of developing and delivering effective evaluation and impact measurement
- Has experience of managing budgets and shared resources
- Has experience of working in East London and a knowledge of local education communities and networks.
- Has experience of establishing new young people's programmes including an income-generating offer for schools and colleges
- Can demonstrate a good knowledge of working collaboratively with contemporary artists and commissions to support engagement with young people in formal and informal settings
- Has experience of working with external partners and funders, including preparing reports on project outcomes and expenditure

Behaviours

- Demonstrates alignment with V&A vision and values of Sustainability, Equity, Creativity, Collaboration, and Generosity.
- Values and respects others' expertise, time, perspectives, and contributions, fostering collaborative and engaging work environments.
- Ability to cultivate effective relationships with diverse stakeholders.
- Takes ownership of tasks, consistently delivering high standards, and embraces a culture of learning from mistakes.
- Embraces change and innovation, actively seeking opportunities for improvement and personal development.

What we can offer you

- Generous pension scheme: post-probation 5.5% employee contribution, 10% employer
- Generous holiday: 29 days plus bank holidays
- Flexible working options
- Tickets to V&A exhibitions for you, your friends or family
- 25% discount on V&A shops
- Give as you earn scheme (tax free charity donation scheme)
- An interest free season ticket or bicycle loan
- An interest free rental deposit loan
- Free safety check and small repairs to your bike with Dr Bike
- A wide range of training and professional development opportunities (apprenticeships, online training hub, regular training courses)
- Staff diversity networks that bring together people with a shared interest in an equality issue to exchange information, support and influence positive change throughout the organisation. These include Disability Action Group, Anti-Racism Taskforce, Decolonisation Reading Group.
- An Employee Assistance Programme which provides information and support on a range of topics, from health and fitness to finance, childcare and counselling.

Key dates:

- Application closing date: 30 May 2024
- Interviews (first round): 13 June 2024
- Interviews (second round): 17 June 2024

Equity, Diversity & Inclusion

We strive to integrate equality, diversity, and inclusion consistently and naturally into all our activities. We want to be proactive in recognising and removing the barriers that people from all backgrounds may face in accessing our collection, services, and employment. We recognise the value of difference, and we celebrate the creativity and productivity that diversity can bring to everything we do.

We are proud to be an open, tolerant, and diverse organisation. We want to do more to welcome a broader audience and develop a more diverse workforce. At the V&A we are committed to a strict zero tolerance policy on any discrimination, harassment or bullying regarding sexual conduct, race, sex, disability, gender, age, sexual orientation, beliefs, and socio-economic background.

We are proactive in recognizing and removing barriers that people may face in accessing our collection and employment. If this job description or application process is a barrier for you then please contact contactrecruitment@vam.ac.uk to discuss alternatives.